

SpeedVisa Nomination Guide

For Coordinators

What is SpeedVisa Nomination ?

A tool for partner universities to submit nomination info online.

Host University can collect nominations, make admission decisions, and manage CoE application in one place. Access with the invitation email sent by the Host University.

Step 1 First Login

1 Click [LOGIN]

You will receive an invitation email from SpeedVisa Support Team. Press the [LOGIN] button.

2 Confirm Your Info

Check your registration details. Fill blanks and click [Complete].

※Must log in within 10 days of receiving the email.

The diagram shows the login and registration process. It starts with a 'Speed Visa' login screen with fields for 'E-mail address' and 'Password'. A red arrow points from the 'LOGIN' button to a 'Tell us about yourself' registration form. The registration form has fields for 'School Name', 'Name', 'Handle Topic', and a 'Complete' button. Below the registration form is a 'Speed Visa' logo and a 'LOGIN' button. At the bottom, there is a footer with the text '© SpeedVisa'.

Step 2 Register & Submit Students

▼ Login:

<https://n.s-visa.com/login>

1 Click Program

Click the name of Program on the dashboard.

The screenshot shows the SpeedVisa dashboard. At the top, there is a 'Programs' section with a dropdown menu. Below it, there is a 'Nominations In Progress' section with a table. The table has columns for 'Program Name', 'Nominations', and 'Status'. A red box highlights the 'Test Program Fall, 2025' program name, and a yellow arrow points to the 'Nominations' column.

2 Register Student Info

Click [Register] and enter student information. Fill in all "Required" fields.

The screenshot shows the 'Register Candidate' form. It has fields for 'Last Name', 'First Name', 'Email Address', 'Phone Number', 'Country', 'City', 'State', 'Zip', 'Institution', 'Degree', 'Year', 'Semester', 'Start Date', 'End Date', 'Status', and 'Register'. A red box highlights the 'Register' button.

3 Submit Nomination


Click [Submit Nomination] when done.

The screenshot shows the 'Test Program Fall, 2025' form. It has a 'Submit Nomination' button. A red box highlights the 'Submit Nomination' button, and a yellow arrow points to it.

Help



See SpeedVisa Help Center for Admin>Nomination for details: <https://x.gd/rx7t6>

You can also ask questions via the help chat  at the bottom right.

FAQ

Q. Forgot password ?

A. Reset here: <https://x.gd/LQDtp>

Q. Need to edit info after submitting ?

A. Request [Unlock] and wait for host university unlock your screen.

Q. Unnecessary English score ?

A. Select "None".

